

City of St. Helens CITY COUNCIL

Regular Session Minutes

September 21, 2016

Members Present: Randy Peterson, Mayor
Doug Morten, Council President
Keith Locke, Councilor
Susan Conn, Councilor
Ginny Carlson, Councilor

Staff Present: John Walsh, City Administrator
Matt Brown, Finance Director
Crystal Farnsworth, Communications Officer
Margaret Jeffries, Library Director
Neal Sheppard, Public Works Operations Director
Sue Nelson, Public Works Engineering Director

Others: Nancy Whitney Sue Mueller Wanda Hawkins
Steve Topaz James Marron



7:00PM – Call Regular Session to Order – Mayor Peterson

Pledge of Allegiance – Mayor Peterson

Invitation to Citizens for Public Comment

◆ Nancy Whitney. She presented pictures she took last weekend. She's concerned with the view people have of the city when houses are allowed to get very trashy. However, the Police Department has cleaned up several of them just this week. She would like something published in the newspaper letting people know how they can contact the correct people at the City when there are abandoned buildings or nuisance violations. She said the waterfront is very lovely but can the Council do something about the empty business storefronts to spruce things up.

◆ Sue Mueller. She thanked the Council. They have had some code issues on their street and some of them have been abated this week. It goes a lot toward improving the neighborhood.

◆ Steve Topaz. Thanked Council for removing plastic from the Godfrey Park construction area. He suggests the City talk to Judy Thompson about getting wild seeds for the soil to tie it together. He asked when construction was going to start and no one wanted to answer his question but now he sees construction has started. Is there a reason you don't like to tell the public when you will start projects?

◆ Wanda Hawkins. She is concerned about the no parking that will be enforced on South 1st Street. Their driveway only parks two cars. They have nowhere else to allow their family or friends to park. Downtown parking is too far away. What is the Council going to suggest residents do that park there?

Council President Morten said the complaints came from people in wheelchairs who have issues with ADA access and being able to get around parked vehicles on the sidewalk. Wanda said as long as the cars park half on the sidewalk and half off, wheel chairs should still be able to get

around. Councilor Locke added that the closest parking to her house would be the first block of Columbia Blvd.

♦James Marron, attorney representing Paul Joe. He has issued a formal notice of claim to the City. Bing's Restaurant has had a water issue for some time. His client recently had the problem diagnosed as a water leak. They don't know what the cost of the repairs would be but his client would like to work with the Council on the arears of the sewer bill.

Mayor Peterson explained that Bing's sewer bill has not been based on usage because they did not have the data for McNulty Water PUD. It was based on an average of four other similar restaurants.

Ordinances – Final Readings

A. **Ordinance No. 3210:** An Ordinance Amending St. Helens Municipal Code 5.16 Regarding Secondhand Dealers and Pawnshops

Mayor Peterson read Ordinance No. 3210 by title for the final time. **Motion:** Upon Locke's motion and Carlson's second, the Council unanimously adopted Ordinance No. 3210. [Ayes: Locke, Carlson, Conn, Morten and Peterson; Nays: None]

Ordinances – First Readings

A. **Ordinance No. 3209:** An Ordinance Amending the St. Helens Municipal Code Chapter 12.08 Regarding Planning Commission Rules of Operation

Mayor Peterson read Ordinance No. 3209 by title for the first time. The final reading will be held at the next regular session.

Resolutions

A. **Resolution No. 1760:** A Resolution of the Common Council of the City of St. Helens Approving Local Criteria for Companies Applying for South Columbia County Enterprises Zone and Lower Columbia Enterprise Zone Extended Property Tax Exemptions

Mayor Randy Peterson read Resolution No. 1760 by title. **Motion:** Upon Conn's motion and Carlson's second, the Council unanimously adopted Resolution No. 1760. [Ayes: Locke, Carlson, Conn, Morten and Peterson; Nays: None]

B. **Resolution No. 1762:** A Resolution of the Common Council of the City of St. Helens Supporting Passage of St. Helens School District General Obligation Bond

Mayor Randy Peterson read Resolution No. 1762 by title. **Motion:** Upon Carlson's motion and Morten's second, the Council unanimously adopted Resolution No. 1762. [Ayes: Locke, Carlson, Conn, Morten and Peterson; Nays: None]

Approve and/or Authorize for Signature

- A. WellsOne Commercial Card Agreement
- B. Travel Oregon Matching Grants Program Contract – St. Helens Wayfinding Master Plan
- C. Personal Services Agreement with Centerlogic, Inc. for Information Technology Services
- D. SolutionsYes Lease Agreement & Maintenance Agreement for Kyocera Replacement Copier
- E. Contract Payments
- F. Oregon Parks & Recreation Dept. Grant Agreement – McCormick Park Picnic Pavilion

Motion: Upon Conn's motion and Morten's second, the Council unanimously approved 'A' through 'F' above.

Consent Agenda for Acceptance

A. Planning Commission Minutes dated July 12, 2016

B. Accounts Payable Bill List

Motion: Upon Locke's motion and Carlson's second, the Council unanimously accepted 'A' through 'B' above.

Consent Agenda for Approval

A. Street Closure Requests:

i. St. Frederic's Fall Festival

ii. Spirit of Halloweentown Events

iii. Spirit of Halloweentown Parade

B. Declare Surplus Property – Library Equipment

C. Accounts Payable Bill List

Motion: Upon Morten's motion and Conn's second, the Council unanimously approved 'A' through 'C' above.

Council Reports

Mayor Peterson reported...

- He will probably be absent from the next Council meeting.
- A couple meetings ago, a girls soccer team came in asking for funds. The team is still fundraising. He would like to see the Council help them in their endeavor. Locke said they did vote for \$200 at the last meeting, but that won't cover much. Maybe Kiwanis and the City can split the cost of shirts. Peterson asked if Brown knows how much is available in Council expenses. Brown believes it is between \$8,000-9,000. Peterson wouldn't be opposed to spending some of the money that they normally have left over each year for discretionary expenses. He would like to see at least \$1,000 given.

Motion: Upon Conn's motion and Morten's second; the Council unanimously approved granting \$1,000 to the girls soccer team.

Councilor Conn reported...

- Nothing to report.

Council President Morten reported...

- His next OJUA meeting is scheduled for October 5 in Bend. He will not be at the next Council meeting either. Councilor Locke will be in charge.

Councilor Carlson reported...

- She appreciates staff chipping away and working together on projects like the Parks Master Plan.
- She was recently at the high school and their facilities definitely need the Bond. The science room looks the same as when she was in school.

Councilor Locke reported...

- Being involved with the Youth Council, he hears that improvements are needed in the schools. Books are getting older and they don't have access to everything they need.

Department Reports

Public Works Engineering Director Nelson reported...

- Nothing to report.

Public Works Operations Director Sheppard reported...

- Nothing to report.

Library Director Jeffries reported...

- Nothing to report.

Finance Director Brown reported...

- Based on the claim received, does Council still want him to move forward with shutting the sewer off? Peterson suggested they move into executive session later to discuss the pending litigation.

Communications Officer Farnsworth reported...

- Nothing to report.

City Administrator Walsh reported...

- He received a letter from Fire Chief Griesen requesting a City representative attend a meeting for the Rail Emergency Response Plan draft. Mayor Peterson and Walsh will attend.

Executive Session

ORS 192.660(2)(h) Consult with Counsel/Potential Litigation

Motion: At 7:26 p.m., upon Conn's motion and Locke's second, the Council unanimously voted to move into executive session under ORS 192.660(2)(h) Consult with Council/Potential Litigation.

Motion: At 7:37 p.m., upon completion of the executive session, Morten moved to go back into regular session, seconded by Conn, and unanimously approved.

Adjourn - There being no further business, the meeting adjourned at 7:37 p.m.



Respectfully submitted by Lisa Scholl, Deputy City Recorder.

ATTEST:


Crystal Farnsworth, Communications Officer


Randy Peterson, Mayor