

**St. Helens Arts & Cultural Commission Meeting  
 Agenda for January 25, 2012, 6:30 pm  
 Council Chambers, City Hall**

| <b>Topic</b>                              | <b>Speaker</b>      | <b>Time</b> | <b>Duration</b> |
|---|---------------------|-------------|-----------------|
| Call Meeting to Order & Introductions     | Luanne              | 6:30 PM     | 0:05            |
| Visitors Address Commission               | Visitors            | 6:35 PM     | 0:05            |
| Discussion: St. Helens Entrance Sign      | Chad/Kannikar       | 6:40 PM     | 0:15            |
| Additions & Revisions to the Agenda       | ACC                 | 6:55 PM     | 0:05            |
| Approval of Minutes for December 28, 2011 | ACC                 | 7:00 PM     | 0:05            |
| Review Latest Fiscal Report               | Luanne              | 7:05 PM     | 0:05            |
| Report: Free Arts & Crafts Workshop       | Kannikar            | 7:10 PM     | 0:05            |
| Report: Banners                           | Kannikar            | 7:15 PM     | 0:10            |
| Report: Gateway Project                   | Kannikar            | 7:25 PM     | 0:05            |
| Report: Bike Racks                        | Jerry & Margaret    | 7:30 PM     | 0:15            |
| Report: Bench Placement                   | Kannikar & Margaret | 7:45 PM     | 0:05            |
| Report: Shakespeare in the Park           | JJ                  | 7:50 PM     | 0:05            |
| Report: Triangle Park                     | Luanne              | 7:55 PM     | 0:05            |
| Reports from Council                      | Margaret & Susan    | 8:00 PM     | 0:05            |
| Discussion: Create Budget Subcommittee    | Luanne              | 8:05 PM     | 0:05            |
| Discussion: ACC Project Assignments       | Luanne              | 8:10 PM     | 0:10            |
| Next Meeting and Public Hearings          | Luanne              | 8:20 PM     | 0:05            |
| Adjournment                               | Luanne              | 8:25 PM     | 0:00            |

|                    |                |
|--------------------|----------------|
| <b>Out Time</b>    | <b>8:25 PM</b> |
| <b>Target Time</b> | <b>8:30 PM</b> |
| <b>Under</b>       | <b>0:05</b>    |
| <b>Over</b>        |                |

**City of St. Helens**  
***Arts & Cultural Commission***  
**Minutes from Wednesday, December 28, 2011**  
**City Council Chambers**

**Members Present**

Luanne Kreutzer, Chair  
Kannikar Petersen, Vice Chair  
Jerry Belcher  
Jeannine Wells  
Michelle Tullock  
Kevin Chavez

**Members Absent**

Karen Wood

**Guests**

Skip Baker

**Councilors in Attendance**

**Staff Present**

Jennifer Johnson, Commission Secretary  
Jon Ellis, Finance Director

❧

**CALL MEETING TO ORDER**

Chair Luanne Kreutzer called the regular meeting to order at 6:30 p.m.

**VISITORS TO THE COMMISSION**

There were no visitors.

**NEW MEMBERS WELCOMED TO THE COMMISSION**

Chair Kreutzer welcomed three new members to the Commission Michelle Tullock, Kevin Chavez, and Karen Wood. Commissioner Wood called Chair Kreutzer to let her know she is very sick and would not be able to attend tonight's meeting. The Commission went around the room and introduced themselves.

**APPROVAL OF MINUTES FOR NOVEMBER 2011**

Vice Chair Petersen moved to approve the minutes for November 23, 2011 with corrections provided by Vice Chair Petersen. Commissioner Belcher seconded the motion. All in favor; none opposed. Motion carries.

**BIKE RACK DISCUSSION WITH BIKE AND PEDESTRIAN CHAIR SKIP BAKER**

Commissioner Belcher discussed the history and specifics of the bike rack project. He reviewed the purpose and the budget for this project. Commissioner Belcher also explained that the students chosen from St. Helens High school would be constructing the bike racks. Commissioner Belcher passed around some of the designs submitted by students for everyone to review.

Bike and Pedestrian Chair Skip Baker said he reviewed the information with the Bike and Pedestrian Committee at their last meeting. He said the Commissioners didn't know a lot about this project. The Bike and Pedestrian Commission questioned if these racks would be big enough to hold several bikes and how they work. Other than that Chair Baker said they didn't have much input. Bike and Pedestrian Chair Baker said he would explain information gathered from this meeting at the next Bike and Pedestrian meeting. Chair Baker said it's a great project that is both art and utilitarian. The only concern is if it will interfere with pedestrian ways. Chair Baker also wonders how people will know it's a bike rack. Commissioner Belcher said the kids will figure it out. Chair Baker also asked if the racks will have plaques. Vice Chair Petersen said yes. All public art inventories have a plaque. Chair Baker suggested identifying the bike racks as a bike rack on the plaques.

*Commissioner Belcher made a motion to place one of the bike racks at the Library. Vice Chair Petersen seconded the motion. All in favor; none opposed. Motion carries.*

Vice Chair Petersen suggested the Commission should pick the site and select a handful of designs then ask the students to make a presentation at the public hearing. At that point the Commission could select what design goes where. Commissioner Belcher said he wants to move forward with this project and does not want to add another step to the already lengthy process. Vice Chair Petersen said the Commission would have to hold a public hearing regardless. Commissioner Belcher said he would be fine with presentations as long as they don't slow the process up. Commissioner Belcher suggested the Commission pick the design and location. The students could then present it at the public hearing.

Commissioner Wells said she would like the books designed bike rack to be placed at the Library.

*Commissioner Wells made a motion to place the library books design bike rack at the St. Helens Public Library. Commissioner Tullock seconded the motion. Discussion: Vice Chair Petersen would like to add an amendment to the motion. Designs chosen need to be revised in a way that works well with fitting a bike lock. Vice Chair Petersen said she would like to leave the design revisions open for the student to revise the design. Commissioner Wells seconded the Amendment. All in favor; none opposed. Motion with amendment carries.*

*Vice Chair Petersen made a motion to place the second bike rack at the Chamber of Commerce. Commissioner Wells seconded the motion. All in favor; none opposed. Motion carries.*

*Commissioner Wells made a motion to place the tree design bike rack at the Chamber of Commerce. Commissioner Chavez seconded the motion. All in favor; none opposed. Motion carries.*

The Commission discussed the next bike rack and locations. Commissioner Wells suggested placing a bike rack at the Columbia View Park. Vice Chair Petersen suggested a bike rack at Grey Cliff's Park. She said there are a lot of kids that ride their bikes there for fishing during the summer months. Chair Kreutzer said it would be a good idea to get the Parks Commissions approval on all bike racks placed in City Parks. Vice Chair Petersen suggested placing a bike rack at the bottom end of Court House Plaza.

*Vice Chair Petersen made motion to place a bike rack on South First Street in front of the Court House Plaza also known as the west end of the plaza court yard. Commissioner Belcher seconded the motion. All in favor; none opposed. Motion carries.*

*Commissioner Wells made a motion to place the fish design bike rack in front of the Court House Plaza. Vice Chair Petersen seconded the motion. All in favor; none opposed. Motion carries.*

The Commission discussed a fourth location for a bike rack with contingency of funds remaining. Commissioner Belcher was interested in discussing locations on the other side of Hwy 30. Commissioner Wells said the Commission needs to consider where people would park their bikes. Commissioner Belcher mentioned the horse design could be constructed entirely out of horse shoes. Vice Chair Petersen suggested placing the horse design out at the fairgrounds.

Chair Kreutzer asked if people ride bikes to the fair. Commissioner Wells said that horse shoes are sharp and that should be taken into consideration for safety reasons. Vice Chair Petersen proposed if a horse shoe rack is used, the fairgrounds would be the best location. Commissioner Belcher said he is opposed to placing a bike rack out at the fairgrounds. Commission secretary Johnson suggested placing the horse shoe design in Godfrey Park as there is a horse shoe pit there and it would fit nicely there. The Commission agreed.

*Belcher made a motion to place the fourth bike rack with the horse design if there is enough money left over at Godfrey Park. Commissioner Wells seconded the motion. All in favor; none opposed. Motion carries. Discussion: Vice Chair Petersen discussed the processes involved in preparing for a public hearing.*

Vice Chair Petersen discussed what would need to be done by January 6<sup>th</sup> to hold a public hearing at the January 25<sup>th</sup> meeting. Vice Chair Petersen said there is not a lot of time to get all the details ironed out for a public hearing by January.

## **REVIEW OF FISCAL REPORT**

Finance Director Jon Ellis spoke to the Commission about the Fiscal Report provided to the Commission on a monthly basis. Finance Director Ellis said he will be kicking off the annual budget cycle next month.

Chair Kreutzer asked when the Commission would need to get information to Finance Director Ellis for the budget. Finance Director Ellis said he would need it mid February.

Finance Director Ellis said the budget process includes a process of Budget Commission meetings with a public hearing as well as a joint Budget Commission meeting with City Council. Finance Director Ellis said he has implemented a new format and moved all reserves out to their own cost center so everything is transparent. He said most of the Commission's funds will be coming from water and sewer and the I&I project.

Finance Director Ellis explained the monthly budget to actual report. He said this report shows last year's activity and this year's activity. Finance Director Ellis said the Commission also gets a

Monthly income statement report. Commissioner Belcher said he does not understand this format. Finance Director Ellis said at the top you have your revenues followed by your expensed. Finance Director Ellis you also have the total fund balance and reserves. Chair Kreutzer asked what un-audit means. Finance Director Ellis said it is the actual balance that has not been audited yet.

Commissioner Belcher said he has been a treasure before and still does not understand this format. Finance Director Ellis discussed with the Commission the different line items on the report. Vice Chair Petersen said the Commission makes group decisions on what money is spent on what projects. If the money is not spent it goes back to reserves. The Commission would then make a motion to move funds around. Commissioner Wells asked about contributions. Finance Director Ellis said anyone can make donations.

## **REPORTS**

Commissioner Petersen presented a wonderful Arts and Cultural Commission Orientation. The presentation included the Five Year Plan, public art acquisition, current and past projects, great photos, and the Commissions purpose.

Commissioner Belcher asked is the Commissioner could add the Triangle Property to the Five Year Plan. Chair Kreutzer said at the next meeting she would like the Commission to take a look at the current projects and reassign and distribute. She feels the Commission needs more Commissioners assistance to carrying on the projects.

Vice Chair Petersen commented on the Free Arts and Craft Workshop. Vice Chair Petersen said she would like Commissioner Tullock's help. She would like help posting flyers around town. In order for this event to be successful the Commission needs a good attendance.

Vice Chair Petersen asked Finance Director Ellis if he could prepare a check for the amount of \$150.00. She would like to have it available at the Quilting Class. Finance Director Ellis said to E-mail the request. Vice Chair Petersen said the Commission needs to prepare a thank you letter as well. Vice Chair asked the Commission to submit their time spent on the Arts and Craft Workshop to submit for the matching grant.

## **ADJOURNMENT**

The meeting was adjourned at 8:55 p.m.

## **NEXT MEETING**

The next meeting is scheduled for January 25, 2012, Wednesday at 6:30 p.m.

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Submitted by:

Jennifer Johnson  
Commission Secretary

*Present=P Absent=A*

| Date              | Kreutzer | Petersen | Belcher | Wells | Wood | Chavez | Tullock |
|-------------------|----------|----------|---------|-------|------|--------|---------|
| December 28, 2011 | P        | P        | P       | P     | A    | P      | P       |
|                   |          |          |         |       |      |        |         |
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**City of St. Helens**  
**Arts and Cultural Commission**  
**Monthly Income Statement Report FY 11-12**

|                              | Fiscal Year 2010-2011 |                       | Fiscal Year 2011-2012 |                    |                |
|------------------------------|-----------------------|-----------------------|-----------------------|--------------------|----------------|
|                              | Budget                | Un-Audit<br>6/30/2011 | Budget                | Actual<br>12/30/11 | % of<br>Budget |
| Revenues                     |                       |                       |                       |                    |                |
| Public Improvement Fees      | 14,200                | (11,671)              | 6,500                 | -                  |                |
| Grants                       | -                     | -                     | -                     | -                  |                |
| Contributions                | -                     | -                     | -                     | -                  |                |
| Total Revenues               | 14,200                | (11,671)              | 6,500                 | -                  | 0%             |
| Expenditures                 |                       |                       |                       |                    |                |
| Administration and marketing | 1,000                 | 80                    | 1,000                 | 40                 |                |
| Projects                     |                       |                       |                       |                    |                |
| Gallery Corridor Banners     | 8,000                 | 4,860                 | 6,000                 | -                  |                |
| Bike Rack Projects *         | 1,500                 | -                     | 1,500                 | -                  |                |
| Summer Arts in the Park      | 300                   | 419                   | 1,000                 | 563                |                |
| Gateway Project - Phase 1    | -                     | -                     | 25,000                | -                  |                |
| Maintenance of public art    | 750                   | -                     | 750                   | 75                 |                |
| Contingency*                 | -                     | -                     | 1,600                 | -                  |                |
| Total Expenditures           | 11,550                | 5,359                 | 36,850                | 678                | 2%             |
| Net income/(expense)         | 2,650                 | (17,030)              | (30,350)              | (678)              |                |
| Beginning Fund Balance       | 27,680                | 53,463                | 30,350                | 36,433             |                |
| Ending Fund Balance          | 30,330                | 36,433                | -                     | 35,755             |                |

\* Contingency of \$3,100 reduced to reflect transfer to bike rack projects.  
Account 009-201-xxxxxx

**City of St. Helens**  
**Arts and Cultural Commission**  
**Expenditure Detail FY 10-11, FY 11-12**

| Date                              | Budget Category           | Vendor Name   | Check # | Amount   |
|-----------------------------------|---------------------------|---|---------|----------|
| <b><u>Fiscal Year 2010-11</u></b> |                           |   |         |          |
| 07/30/10                          | Summer Arts               | G.Ekstro  | 33171   | 100.00   |
| 07/30/10                          | Summer Arts               | Peterson/Anderson                                   | 33173   | 100.00   |
| 07/30/10                          | Summer Arts               | R.McMurray  | 33172   | 100.00   |
| 03/31/11                          | Banners                   | Steve Johannsen                                     | 33250   | 1,000.00 |
| 05/03/11                          | Banners                   | Custom Metal Fab, Inc                               |         | 1,860.00 |
| 05/03/11                          | Banners                   | Angelina/Joel Marino/Heidel                         | 97279   | 1,000.00 |
| 05/18/11                          | Banners                   | Vicki Lyunn Wilson                                  | 97424   | 1,000.00 |
| 05/19/11                          | Administration            | Country Media Inc.                                  | 97430   | 80.03    |
| 06/03/11                          | Administration            | Kannikar - Paints & Supplies -<br>Trash Can Project | 97554   | 118.89   |
| Total FY 10-11                    |                           |   |         | 5,358.92 |
| <b><u>Fiscal Year 2011-12</u></b> |                           |   |         |          |
| 07/07/11                          | Summer Arts               | Brandi Thomas                                       | 97953   | 100.00   |
| 07/07/11                          | Summer Arts               | Tammy and Antonia Blankely<br>Dogget                | 97954   | 100.00   |
| 07/08/11                          | Summer Arts               | Brandi Thomas                                       | 97968   | 100.00   |
| 07/08/11                          | Summer Arts               | Tammy and Antonia Blankely<br>Dogget                | 97969   | 100.00   |
| 07/08/11                          | Summer Arts               | Kannikar  | 97964   | 163.10   |
| 09/15/11                          | Administration            | County Fair   | 98512   | 40.00    |
| 10/20/11                          | Maintenance of public art | Country Media Inc                                   | 98892   | 75.18    |
| Total as of 12/30/11              |                           |   |         | 678.28   |



## Memorandum

To: The Mayor and Members of the City Council  
From: Chad Olsen, City Administrator  
Subject: Entrance Sign Committee Report and Final Recommendations  
Date: January 11, 2012

After a significant amount of effort and work the Entrance Sign Committee has completed its job and is forwarding its recommendations to the City Council. (See Attached Minutes of January 6, 2012 Meeting) I would like to compliment the Committee for its conscientious work and commitment to the project. Without a doubt they have prepared a unique recommendation to the Council.

The Committee's recommendations are included in their last meeting's minutes however can be summarized as follows:

1. Accept artist Nick Thomas' entrance sign proposal for development and construction. (See Attached) Nick's design is definitely more artistic than just a sign and is one that Highway 30 travelers will "experience" than simply see. Also, the patchwork element is something to engage the community to submit artwork to incorporate into the "quilt".
2. Follow and complete the Entrance Sign Work Plan. (See Attached)
3. The size and location of the sign generated a significant amount of discussion. Ultimately, the Committee consensus is that there should be two City entrance signs to St. Helens. One should be located at the south end of town on the northbound (east) side of Highway 30 and south of the McNulty Creek Bridge. This will replace the existing Lewis and Clark sign and ideally will be placed a little south of the existing sign. The second sign would be just north of St. Helens Street on the west side of Highway 30. The logic is that Gable Road and Columbia Blvd. are the two main east-west arteries of the City and thus are most representative of the perception of gateways. This will also allow traffic to see the signs when waiting at traffic lights or approaching traffic lights.
4. The sign wording will include: ***"welcome to ST. HELENS, est. 1889"***. The attached sign rendering would be the same however the Committee recommends the final product not include Historic Waterfront.
5. Project cost estimate still needs to be firmed up and is currently in the range of \$9,000 - \$15,000 as a guess with the greatest unknown being the electrical cost and installation for solar power and lighting.
6. A staff assignment will need to be made to complete some of the Work Plan assignments and to help guide the project through bidding and construction. Ideally this would be someone in the City Engineering Office.

The Committee agrees that with the recommendation to move the design to the Arts and Cultural Committee, and ultimately the City Council they have effectively completed their task and have disbanded. The Committee believes they have created a very unique and exciting entrance component to St. Helens.

**Staff Resource:** Chad Olsen, City Administrator



**Entrance Sign Committee Meeting**  
**Thursday, January 6, 2012**  
**Meeting Minutes**

The committee was attended by Doug Morton, Councilor; Greg Cohen, Planning Commissioner; Kannikar Petersen, Arts and Culture Commissioner; and Skip Baker, Bike/Pedestrian Commissioner and began at 6:00 p.m. at City Hall in the 2<sup>nd</sup> Floor Conference Room.

The committee agreed to follow the printed agenda:

1. **Review and Finalize the Work Plan** - The consensus was that Tasks 1.1 and 1.3 are completed and Task 1.2 is still in progress with an expected completion date of late February 2012. The committee believes that task 1.4 could be completed by January 13, 2012. The committee agreed that a presentation of the proposed sign design and locations should be presented to the Arts and Culture Commission by the City Administrator and the sign designer on January 25, 2012 (Task 2.1) and hopefully the ACC will work with the City Council to set up a joint public hearing for review of the sign design and locations at the 2nd February Council meeting. (Tasks 2.2 and 2.3) The sign committee sees Tasks 2.4, 2.5, 3.1 and 3.2 as being worked at the same time after Council approval on the sign design and locations. The committee sees Task 3.3 as being part of Phase 4.
2. **Review Estimate** - The committee feels that the overall estimate is difficult to determine at this time without electrical supply and paint numbers. The range could be from \$9,000 to \$15,000 but those are mostly "WAG's".
3. **Review Sign Wording** - The committee agreed to remove "Historic Waterfront" from the sign.
4. **Review Sign Size and Location** - after much discussion the committee feels that there should be two entrance signs, one at the current proposed south location near the bridge on the east side (river side) and one just north of St. Helens Street on the west side of Hwy 30. The logic is that Gable Road and Columbia Blvd are the two main east-west arteries of the City and thus are most representative of the perception of gateways and also this will allow traffic to see the signs when waiting at traffic lights or approaching traffic lights.
5. **Next Meeting** - The committee agreed that with the dwindling size of committee membership and the logical place in the work plan, that it is best for the committee to disband and to allow the Council to determine who will complete the work plan (ACC will carry the presentation along with the designer to the Council and public). Someone should be appointed to marshal tasks 3.1 and 3.2. Staff will most likely need to do Tasks 2.4 and 2.5 as well as Phases 4 and 5. It is the opinion of the committee present at this meeting that the objectives of the committee have been met and the rest belongs to staff, ACC and Council.

Respectfully Submitted,

Skip Baker  
Vice Chair of Entrance Sign Committee



## Memorandum

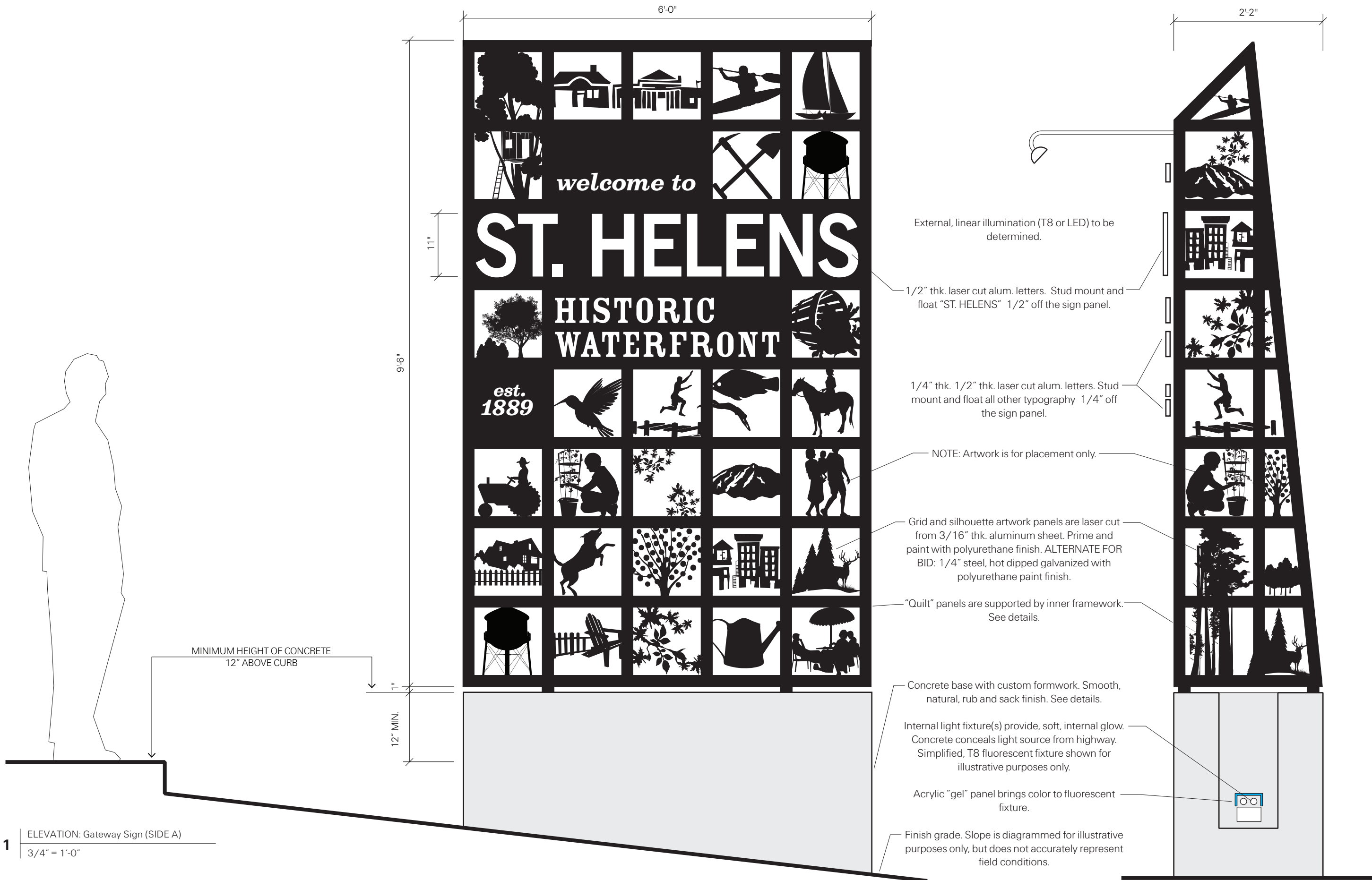
**To:** The Entrance Sign Committee  
**From:** Chad Olsen, City Administrator  
**Subject:** Meeting Agenda and Status Report  
**Date:** January 5, 2012

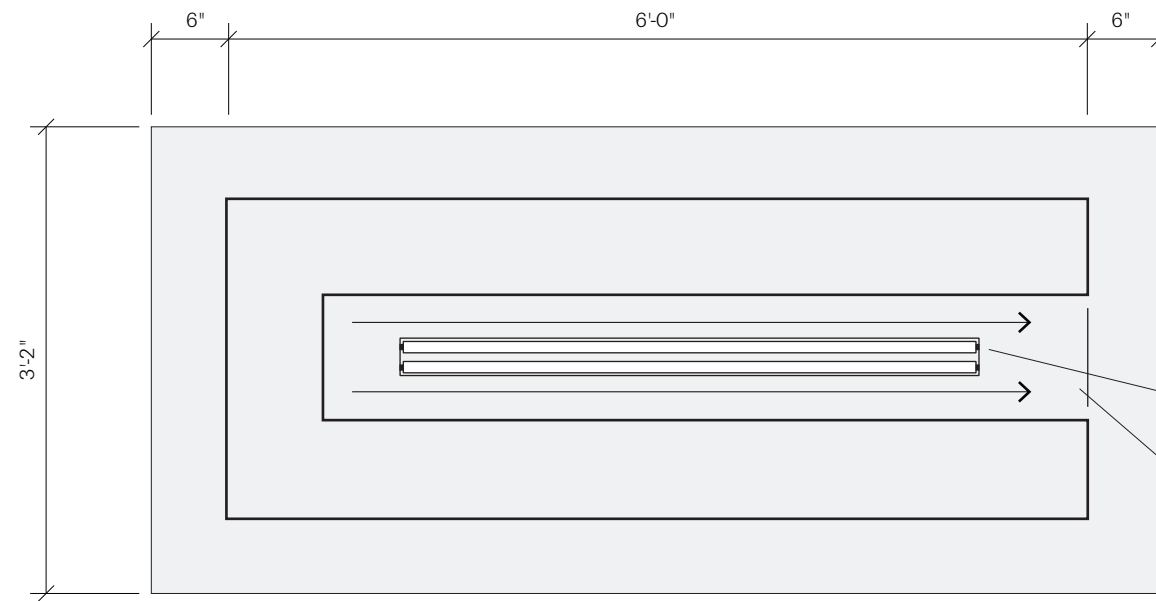
- 1. Project Schedule/Plan:** Attached is a schedule based on a draft previously prepared by Nick. The Committee needs to review it in detail, amend it as needed and adopt it.
- 2. Sign Estimates:** Nick has received estimates for the welcoming sign that better fits the project budget. These are hard costs based on current drawings and come from reliable vendors.  
Pesznecker Brothers - \$3,597.00 1 1/2" sq. alum. tube structure with three permanent and one removable access panel. Cut-out quilt panels are 3/16" thick aluminum. This excludes paint, electrical, lighting, and installation. Vendor is recommending the artwork be somewhat simplified from what is shown.  
SteelArt - \$850.00 Supply of all stand-off letters/graphics, pre-painted, includes hardware and mounting templates.  
Sub-Total - \$4,497.00 (Excludes paint, concrete, electrical, lighting, install).  
These numbers bring the cost and possible process into perspective for Nick. He could see a shop in St. Helens ordering the items above, painting the structure, attaching the letters, lighting and providing installation. The budget estimate received from a major sign company was 26k-31k which excluded lighting and concrete. I make it a regular practice to break-out specific components to specialized resources in this fashion to keep costs down.  
Nick feels that with some strategic contracting, the concept is do-able within or very close to budget. I was unable to get an estimate from Pacific Stainless however that does not mean they will not bid the project when it goes out.
- 3. ODOT Permit:** There have been some changes at ODOT and Columbia County is now in a different district however, I have a meeting scheduled with ODOT next week and plan to address this with them at the meeting.
- 4. Location and Size:** I don't know if Councilor Morten will be at the meeting given his work schedule however he stated to me that he believes the location of the sign should be on the Highway 30 greenway by the Chamber building between Columbia Blvd. and St. Helens St. as this is the hub of town and there is nothing that dictates that this sign has to be located at the north and south entrances. He also seemed to indicate that larger for this type of sign would be better. For location he could have a point although the Kiwanis sign would have to be taken into account and it may affect the ease of permitting with a new location. I think the Committee needs to commit to the location that is ultimately to be recommended to the Arts Commission and the City Council.
- 5. Power:** Dale was going to check with a group or company that worked with Public Works to solar power the Sand Island facilities. I haven't heard back but with the holidays and everything going on I doubt he has information on this yet. I doubt this will be a difficult issue to complete but is a loose end to follow-up on.
- 6. Photographs of Mock-up:** There should be some mock-up photographs to look at and compare to the design prepared by Nick.

**St. Helens Entrance Sign Project**

**Work Plan**

| Timeline |     |     |     |     |     |     | Task   | Comments      | Primary Products / Questions  |
|----------|-----|-----|-----|-----|-----|-----|--|---------------|---|
| Nov      | Dec | Jan | Feb | Mar | Apr | May |  |               |   |
|          |     |     |     |     |     |     | <b>Phase 1: Preliminary Design</b>   |               |   |
|          |     |     |     |     |     |     | Task 1.1 Refine Design Working with Entrance Sign Committee                          | Complete      |   |
|          |     |     |     |     |     |     | Task 1.2 Explore and Evaluate Power/Lighting Options                                 | Pending       |   |
|          |     |     |     |     |     |     | Task 1.3 Review and Refine Mock-up(s) as Needed                                      | Complete      | Finalize work plan, timeline and any other issues   |
|          |     |     |     |     |     |     | Task 1.4 Identify Site Issues and Finalize Sign Location for ODOT Permit Application | Pending       | Site review, analysis, issue identification, photographs, location map                              |
|          |     |     |     |     |     |     | <b>Phase 2: Public Presentation</b>  |               | Develop materials for public meetings. Scaled plans and elevations suitable for public presentation |
|          |     |     |     |     |     |     | Task 2.1 Present Design to Arts and Cultural Commission                              | January 25th  | Character boards for materials, example of comparable signs investigated                            |
|          |     |     |     |     |     |     | Task 2.2 Hold Joint City Council/ACC Public Hearing                                  | February 15th | Process completed by A&C Commission   |
|          |     |     |     |     |     |     | Task 2.3 Present Design and A&C Recommendation to City Council                       | February 15th | Adjustments required from A&C meeting?  |
|          |     |     |     |     |     |     | Task 2.3.1 City Council Decision   | February 15th |   |
|          |     |     |     |     |     |     | Task 2.4 Present design to ODOT, ODOT Rail and Portland and Western Railroad         | Pending       | Meet with ODOT and P&W in preparation of permit submittal   |
|          |     |     |     |     |     |     | Task 2.5 Prepare and Submit Permit Application to ODOT                               | Unscheduled   |   |
|          |     |     |     |     |     |     | <b>Phase 3: Community Artwork</b>  |               |   |
|          |     |     |     |     |     |     | Task 3.1 Engage the community to create artwork                                      | March         |   |
|          |     |     |     |     |     |     | Task 3.2 Curate the "100 Best Of" community art submissions                          | April         |   |
|          |     |     |     |     |     |     | <b>Phase 4: Construction Drawings/Bid Documents</b>                                  |               |   |
|          |     |     |     |     |     |     | Task 4.1 Digitize artwork for production   | May           |   |
|          |     |     |     |     |     |     | Task 4.2 Create technical drawings suitable for bidding                              | May           | Scaled plan / Cost opinion  |
|          |     |     |     |     |     |     | Task 4.3 Issue drawings for competitive pricing                                      | May           | Prepare bid documents.  |
|          |     |     |     |     |     |     | <b>Phase 5: Construction</b>   |               |   |
|          |     |     |     |     |     |     | Task 5.1 Construct Entrance Sign   | Summer 2012   |   |



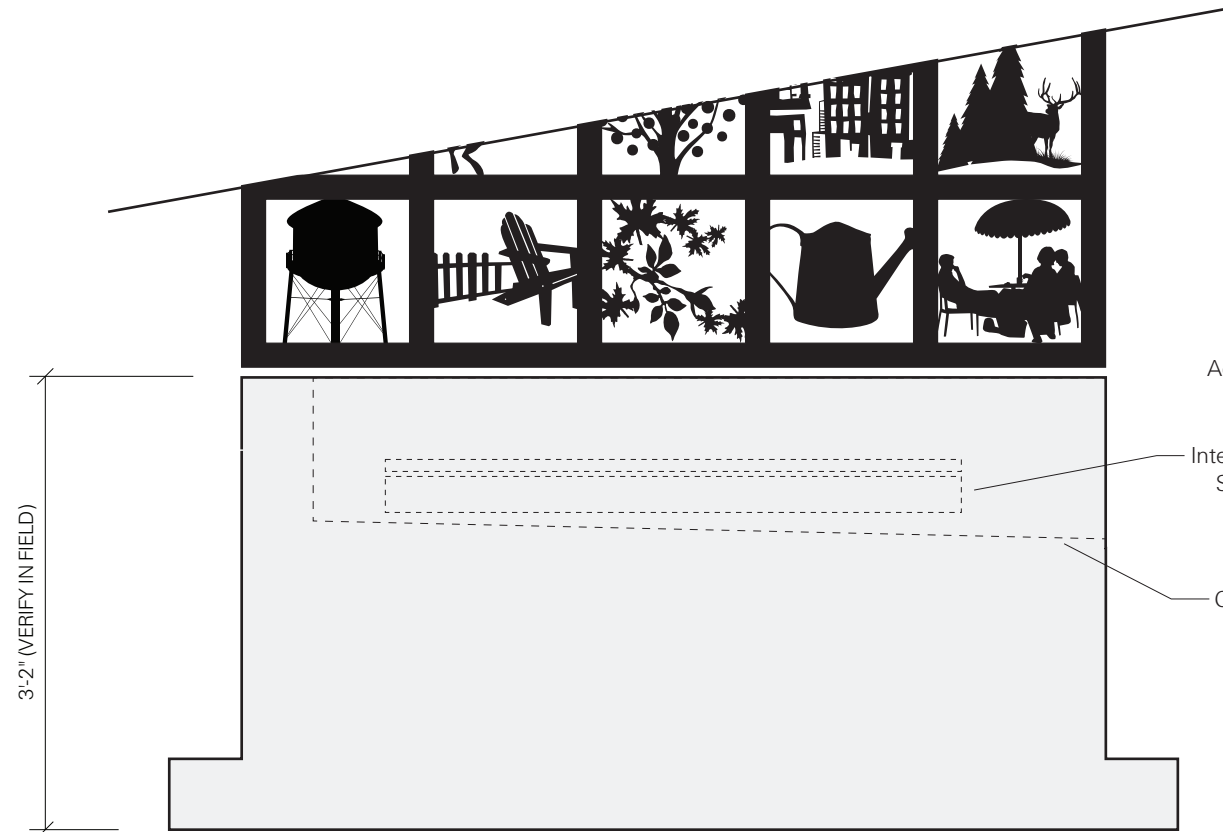


**1** PLAN: Concrete Base + Footing  
3/4" = 1'-0"

- 97 total pieces of individual artwork are required.
- Shaded area represents solid portions of the side A panel.
- T8 fluorescent fixture shown for illustrative purposes only.
- Cavity in concrete base to conceal internal illumination. Slope cavity for drainage.
- Concrete base and foundation.

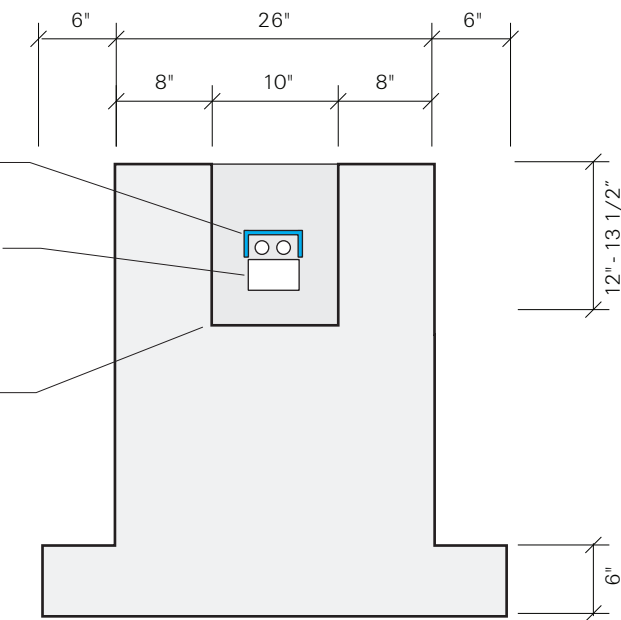


**3** ELEVATION: Gateway Sign (SIDE C)  
3/8" = 1'-0"

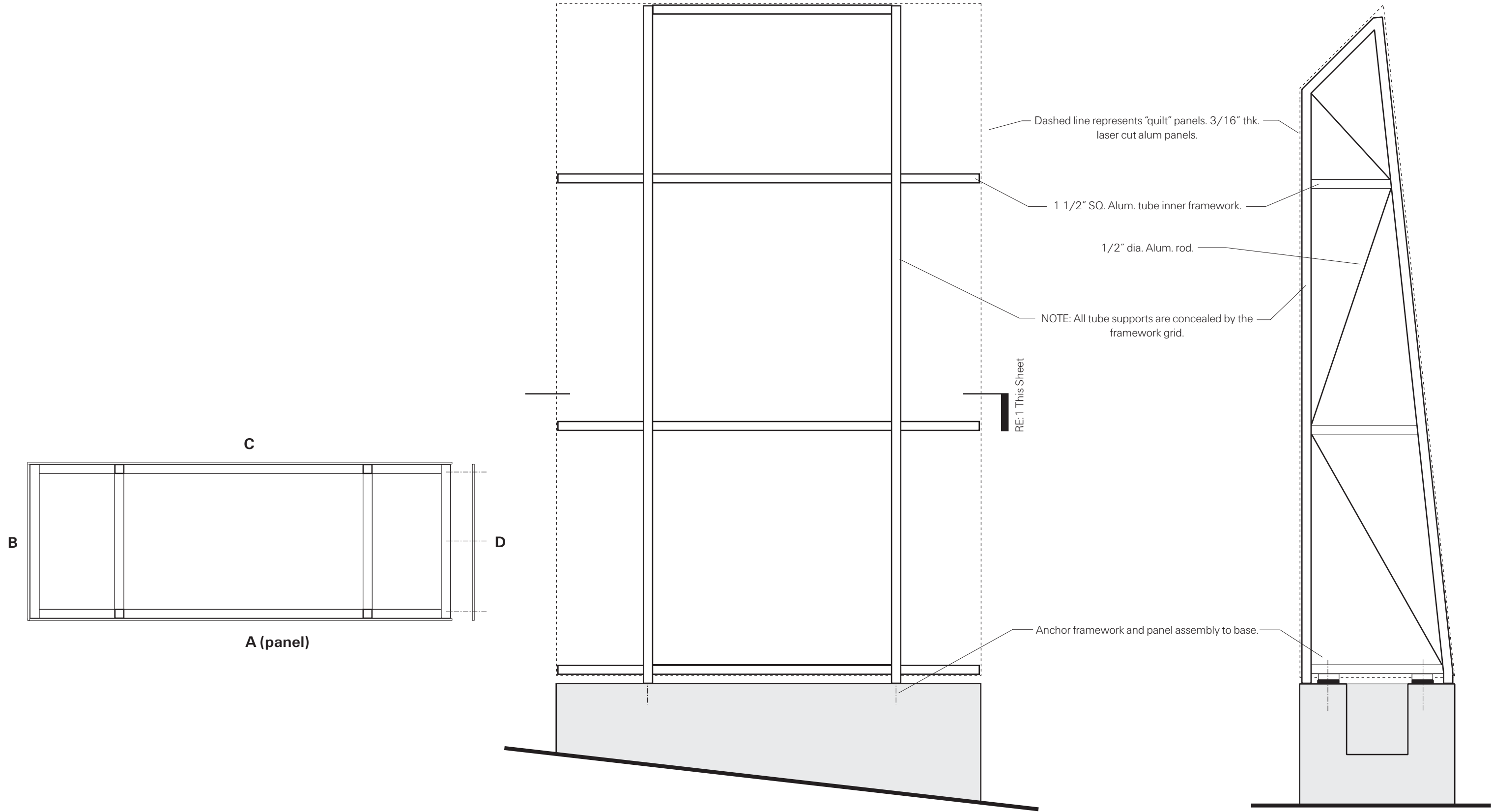


**2** DETAIL: Concrete Base + Footing  
3/4" = 1'-0"

- Acrylic "gel" panel brings color to fluorescent fixture.
- Internal illumination provides, soft, internal glow. Simplified, T8 fluorescent fixture shown for illustrative purposes only.
- Cavity in concrete base to conceals internal illumination. Slope cavity for drainage.



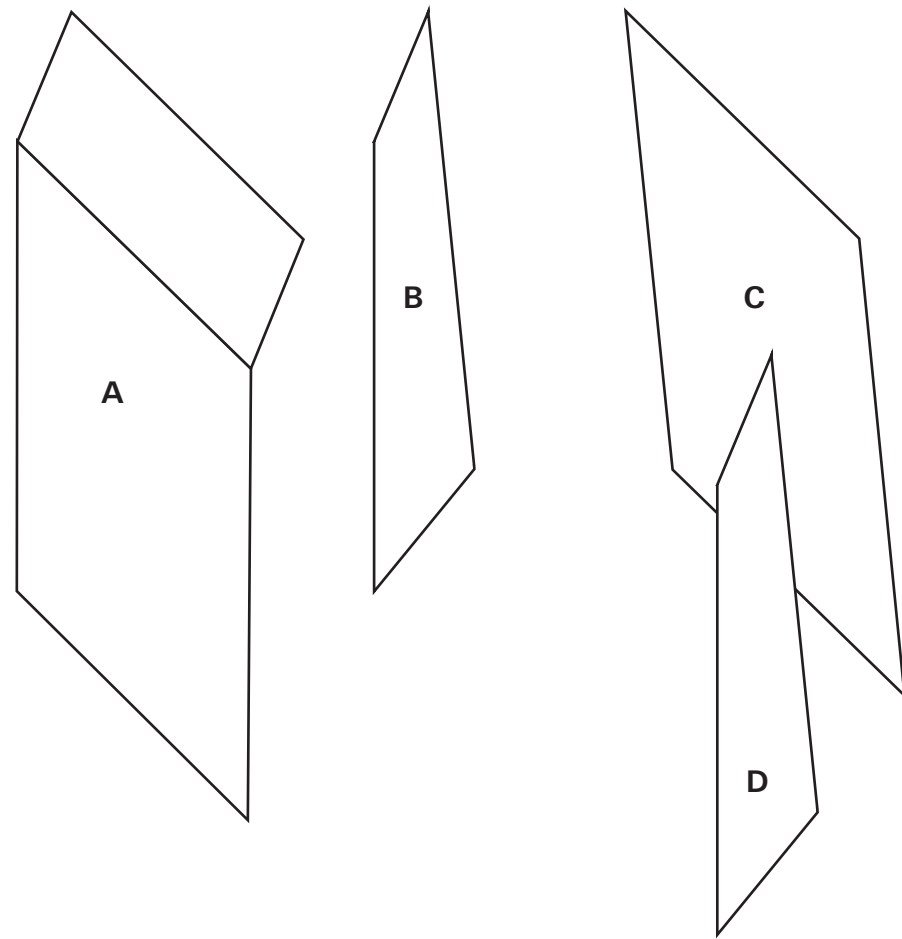
**4** END VIEW: Concrete Base + Footing  
3/4" = 1'-0"



**1** SECTION: Inner Framework  
3/4" = 1'-0"

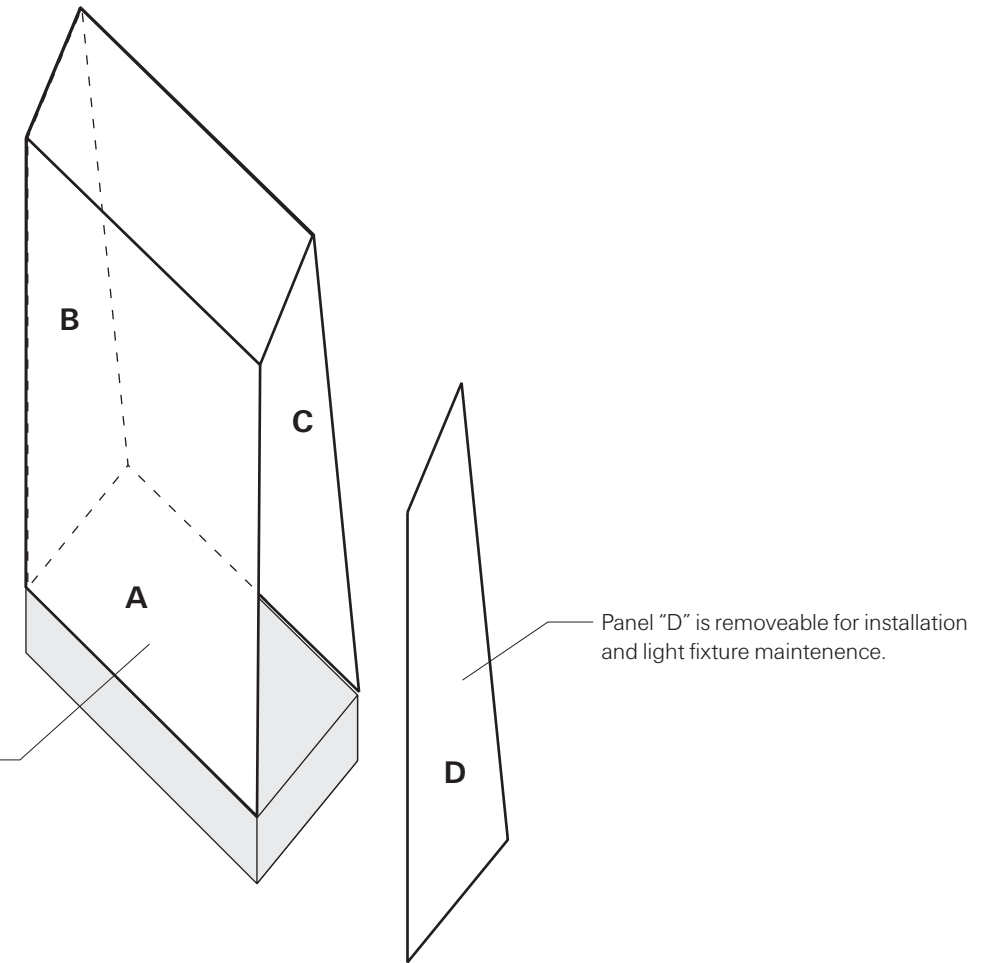
**2** ELEVATION: Inner Framework  
3/4" = 1'-0"

**3** SIDE VIEW: Inner Framework  
3/4" = 1'-0"



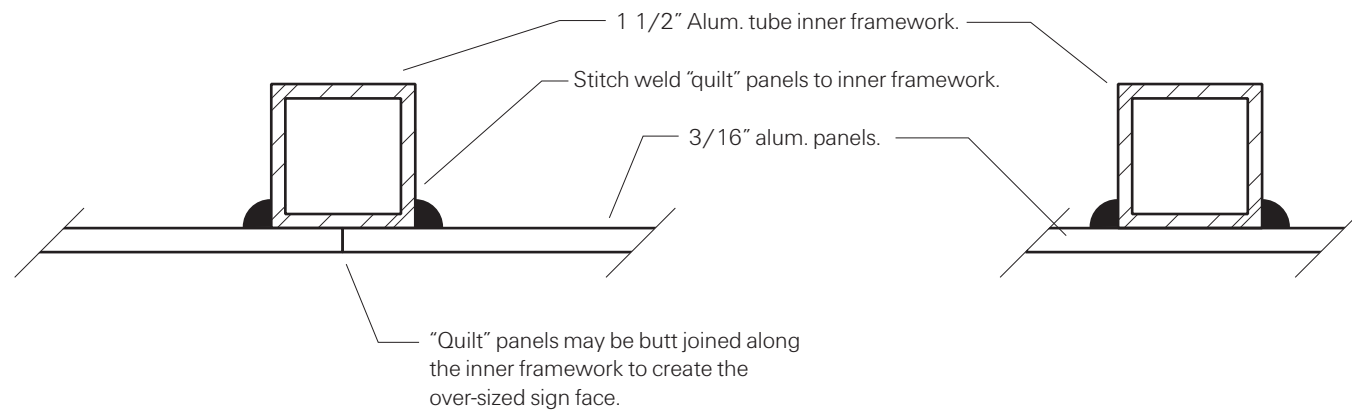
**1** | DIAGRAMMATIC: "Quilt" Panels  
nts

Panels A, B + C are stitch welded into a single assembly and stitch welded to the inner framework. All welds occur on the inside of the sign.

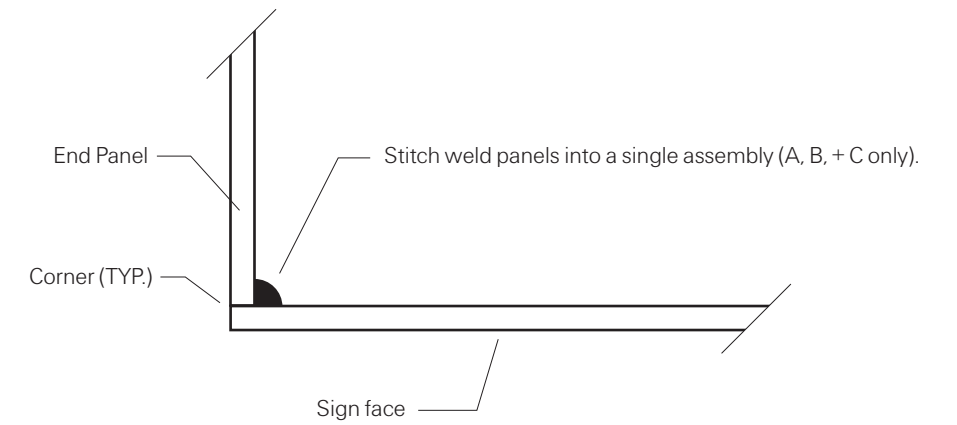


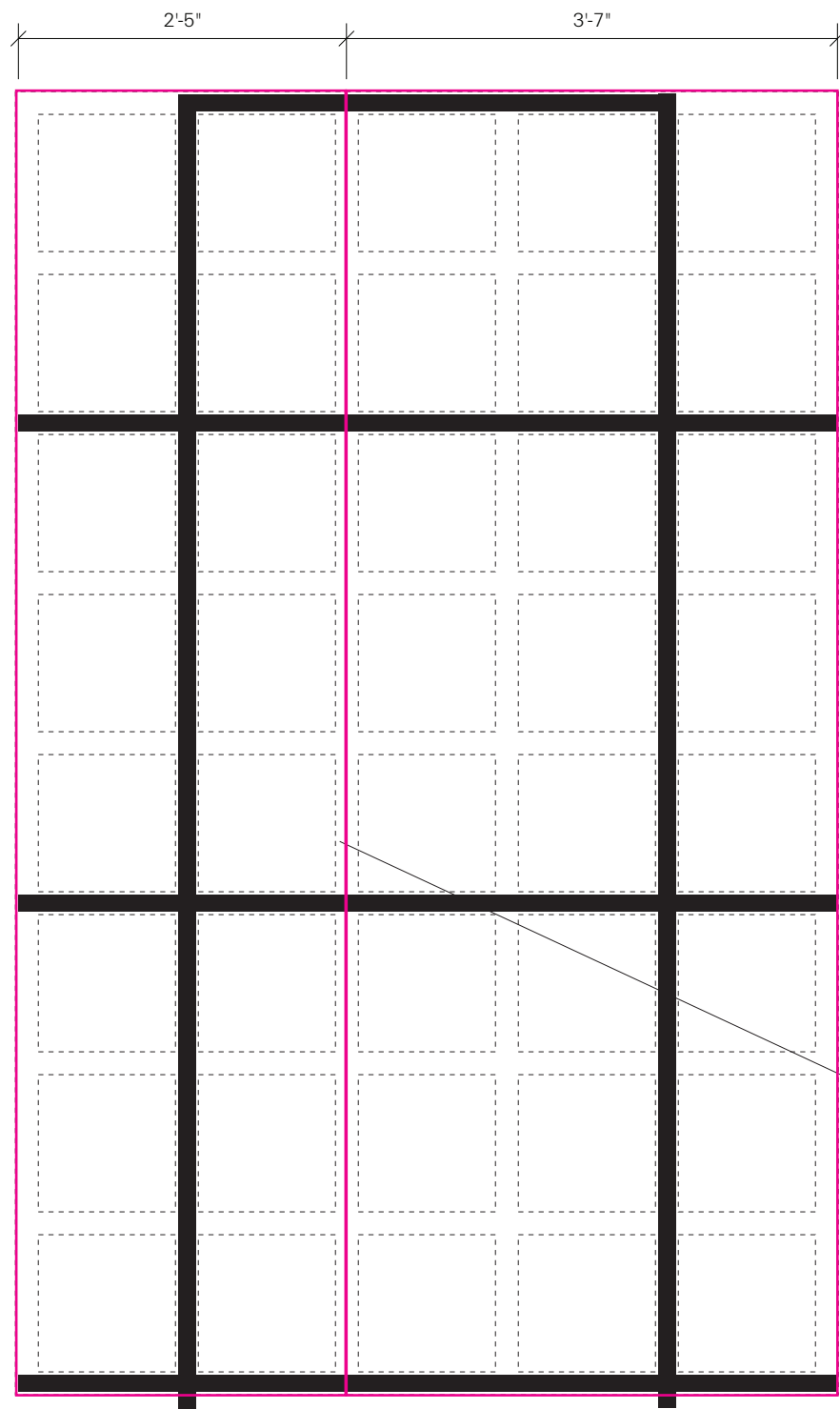
**2** | DIAGRAMMATIC: Quilt Panels  
nts

Panel "D" is removeable for installation and light fixture maintenance.



**3** | DETAIL: Panel Assembly  
Half Scale





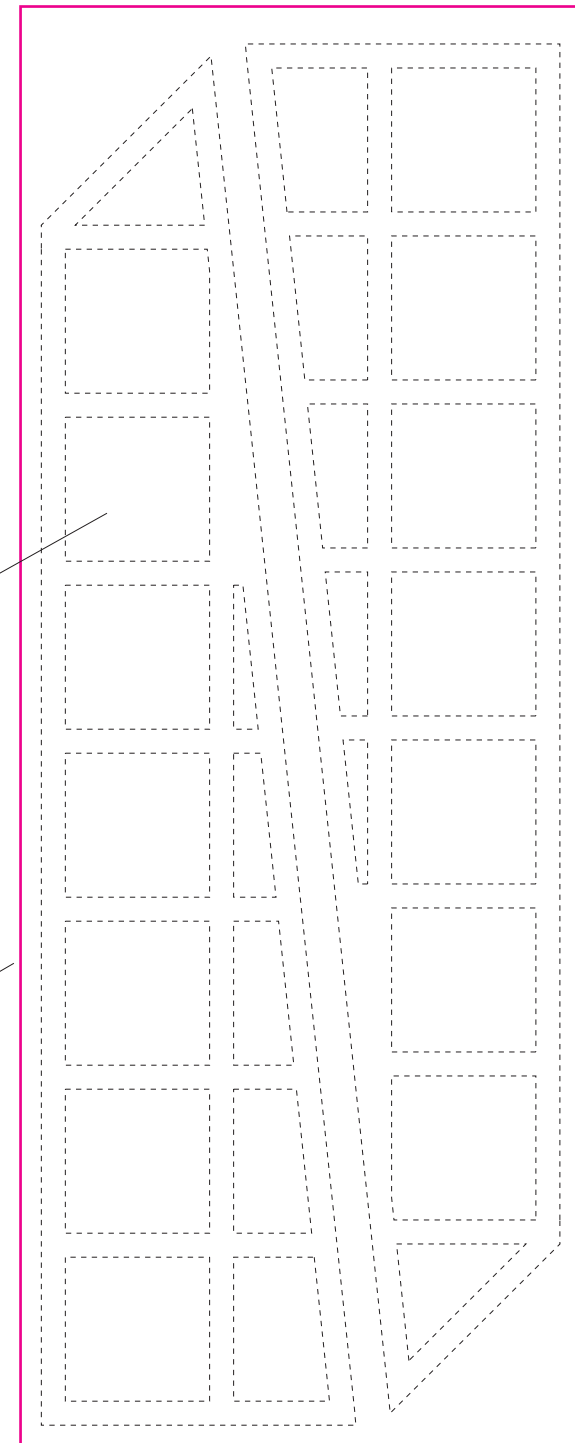
NOTE: Quilt panels are shown without cut-out, silhouette artwork.

TOTAL SHEET MATERIALS =

Two (2) @ 4'-0" x 10'-0"

One (1) @ 4'-0" x 10'-0"

One (1) @ 5'-0" x 10'-0"



1

DETAIL: Aluminum Sheet Yield

3/4" = 1'-0"



NOTE: SIGN MOCK-UP IS INCOMPLETE, SHOWING 6 of 8 VERTICAL SQUARES.

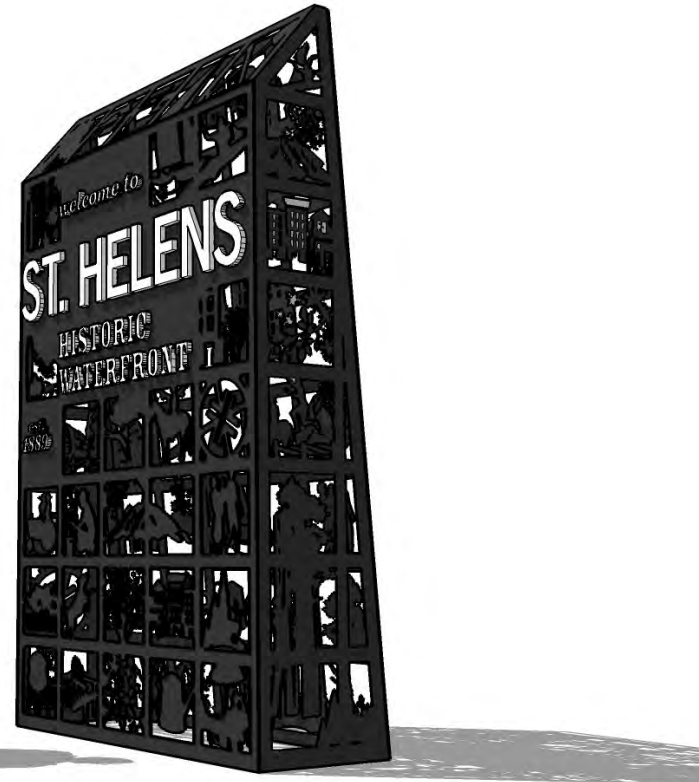


TOP ROW ANGLES BACK TO MAKE "ST. HELENS" FEEL HIGHER ON THE SIGN

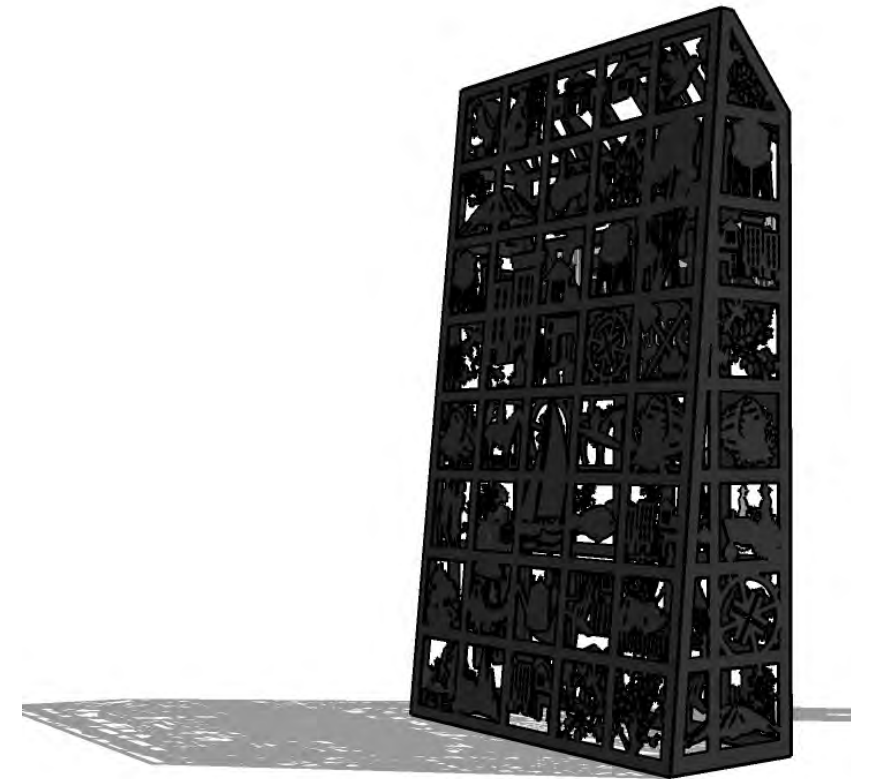
9'-4" (Header to sidewalk)



Solar alternative



Front view (excluding external illumination)



Back View



Simulated internal glow, pattern and texture.