

City of St. Helens
Arts & Cultural Commission

Wednesday, September 23, 2009, 6:30 p.m.
Regular Meeting, City Hall – Council Chambers

<p><u>Members Present</u> Amy Williams Cathy Lambert Pam Powell</p> <p><u>Councilors in Attendance</u> Randy Peterson</p> <p><u>Staff Present</u> John Walter, Library Director Kim Bauer, Minutes Secretary</p>	<p><u>Members Absent</u> Anne Parrott Jarred Kearsley</p> <p><u>Staff Absent</u> None</p> <p><u>Guests</u></p>
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CALL MEETING TO ORDER

The meeting was called to order at 6:33 p.m. by Chair Lambert.

APPROVAL OF MINUTES

There was discussion of the July meeting and whether or not there was a quorum and how that affected whether or not the minutes could be affirmed and accepted. It was originally determined that there had not been a quorum.

Commissioner Powell asked to commissioners who were not in attendance at the July meeting to note, particularly, that it had been decided to prepare the purchase order for the poles (banner project) and accept the minutes for June.

It was then reconsidered and decided that there had been a quorum at the July meeting and a **motion** to approve the minutes of the July 22, 2009, meeting was made by Powell, seconded by Commissioner Williams, and approved unanimously.

VISITORS TO THE COMMISSION

Three visitors to the meeting: High School students Shannon and Melissa and a parent.

REVIEW OF APRIL 2009 FISCAL REPORT

The fiscal reports for June, July, and August 2009 were reviewed.

Staff Liaison Walter explained his handout from last meeting. There are still questions about the \$5,000 and about what is the actual amount of money in the account. Mayor Peterson said he and Walter will verify everything before the next meeting.

OLD BUSINESS

Art Project Updates

Gallery Corridor project. Lambert noted we have both banners and poles. We are waiting to hear from Commissioner Kearsley about brackets and having them engineered. There was discussion about when the poles can be mounted. This will be held up until we know more about the brackets.

Lambert discussed the ABC grant deadline, which is September 30. Lambert will complete it next week and get Peterson's signature.

Powell talked about a meeting of the sign committee that she attended. (She's the Arts Commission's representative to that group.) There's a \$40,000 grant for directional signage related to the hospital. There was discussion about where signs would be placed. She needs a photo of what the poles for the Corridor project will look like so she can see if they hospital/directional signage can be made to look like the signs. Poles are at Public Works. Walter will get a picture of them for Powell.

Columbia River Community Hospital. Powell will have a full report for next meeting. She is ready to create the call for artists and will work on that in the next month.

Other updates

Vicki Lynn Wilson framed art. Peterson said to go ahead with placement and he'd talk with the Council. Kim will put it up on the pillar inside the door to the council chambers.

NEW BUSINESS

Membership

Resolution No. 1521. Peterson explained the new resolution. Basically the Council liaison to the group (Peterson) will put together a committee to interview interested candidates. There is no definition of "committee." Lambert said she would like to see the commission continue to invite applicants to attend a meeting and talk with them and then have the commission as a whole vote on recommendation. Peterson said since that worked, he agreed.

Vacancy. There is an active application from Kate Trudeau. Bauer will invite Ms. Trudeau to attend the next meeting. She can email Lambert if she has questions in advance.

Peterson confirmed that Commissioner Rob Heaton has been officially removed from the commission for lack of attendance.

Reappointments. Peterson asked Lambert and Williams (who are both ending terms) if they would be willing to stay on another term. There was question about whether they were allowed to stay on, given that both have served multiple terms. Peterson suggested the since the commission is short two members, it makes sense for them to say on. Both agreed to continue. He's particularly concerned that the commission stay full and active.

Five-year plan update

Powell will report at next meeting. Commissioners will email Powell with any suggestions.

OTHER BUSINESS

Review of remaining 2009 meeting dates. Commissioners discussed and reviewed potential dates for 2010 meetings, and confirmed, again, rescheduled dates for November 2009

(Thursday, 19th) and December 2009 (Thursday, 16th). Peterson said the fourth Wednesday is sometimes difficult for him to make.

Williams made a **motion** to accept the 2010 meeting calendar as prepared. Powell seconded it and it was passed unanimously.

NEXT MEETING

The next meeting is scheduled for **Wednesday, October 28, 2009, at 6:30 p.m.** at City Council Chambers, City Hall, 265 Strand Street, St. Helens (Plaza entrance).

ADJOURNMENT

The meeting was adjourned by Lambert at 7:05 p.m.

CR

Submitted by:
Kim Bauer
Minutes Secretary

Approved by the Commission _____ 10-28-09 _____

Accepted by the City Council _____ 01-06-10 _____

2009 Arts & Cultural Commission Attendance Record

P = Present A = Absent

Date	Lambert	Powell	Williams	Heaton	Parrott	Maggi	Vacant
1/28/09 regular meeting	P	P	P	A	P	A	
2/25/09 regular meeting	No quorum – no meeting						
3/25/09 regular meeting	P	P	A	A	P	A	
4/22/09 regular meeting	P	P	P	P	P	A	
Date	Lambert	Powell	Williams	Heaton	Parrott	Vacant	Vacant
5/21/09 regular meeting**	P	P	P	A	P		
Date	Lambert	Powell	Williams	Heaton	Parrott	Kearsley	Vacant
6/24/09 regular meeting	P	P	P	A	P	P	
7/22/09 regular meeting	A	P	A	A	P	P	
8/26/09 regular meeting	No quorum – no meeting						
Date	Lambert	Powell	Williams	Vacant	Parrott	Kearsley	Vacant
9/23/09 regular meeting	P	P	P		A	A	
10/28/09 regular meeting							
11/19/09 regular meeting*							
12/17/09 regular meeting*							

*meeting rescheduled to Thursday to accommodate holiday schedules

**meeting rescheduled from May 27, 2009